



COOK COUNTY HOSPITAL DISTRICT
BOARD MINUTES FOR JUNE 18, 2020

Call to Order – Kay Olson called the meeting of the Cook County Hospital District Board of Directors to order on June 18, 2020 at 9:15 a.m. on Zoom and in the Board Room.

Adjourn to Closed Session – Randy Wiitala made a motion to adjourn into closed session for the Medical Staff Report. The motion was seconded by Sharon Bloomquist and the motion carried with all ayes.

Closed Session Summary - The May 20, 2020 Quality Improvement/Peer Review Committee Report and the May 20, 2020 Medical Staff Report and Credentials Committee information were reviewed and discussed.

Reconvene – Kay Olson reconvened the North Shore Health Board in regular session at 9:30 a.m.

Roll Call:

Members Present: Sharon Bloomquist, Justin Mueller, Kay Olson, and Randy Wiitala

Members Absent: Steve Nielsen

Others Present: Kimber Wraalstad; Paul Goettl; Greg Ruberg; Jennifer Dowden (p); Milan Schmidt, MD (p); David Mills (p)

The members of the Board attended the meeting via Zoom technology. Ms. Wraalstad and Mr. Goettl attended in the Board Room of North Shore Health.

Approval of Agenda: Justin Mueller made a motion to accept the meeting agenda as presented; it was seconded by Sharon Bloomquist. Motion carried unanimously.

Public Comments: None

Approval of Minutes for May 21, 2020 – Justin Mueller made a motion to approve the minutes from the May 21, 2020 meeting as presented and the motion was seconded by Randy Wiitala. Motion carried unanimously.

Updates:

- a. **Clinic Board:** Dr. Schmidt reported construction on the pharmacy has begun. The goal is to begin retail pharmacy services at Sawtooth Mountain Clinic early in 2021.
- b. **County Board:** Commissioner David Mills reported the following information from the Cook County Board of Commissioners: The Cook County Travel Advisory is being revised. Plans are underway to begin reopening the Courthouse. The Commissioners are restarting the County Administrator search. Commissioner Deschampe was elected as the Tribal Chair for the Grand Portage Band of Lake Superior Chippewa and it is anticipated he will resign in August. The interview process for the County Engineer is beginning. Kristin DeArruda-Wharton has been hired as the Health Educator with Cook County Public Health and Human Services.
- c. **North Shore Health Care Foundation:** The Oral Health Taskforce is in the process of transitioning to Sawtooth Mountain Clinic. With Clinic beginning work on the Pharmacy, the Foundation will be transitioning to new office space; the location yet to be determined.
- d. **Board Members:** None.
- e. **Correspondence:** None.

Financial Reports: Paul Goettl presented the May 2020 financial statements. Patient days in the Acute Hospital were 9 days or 64% above budget and Swing Bed days are 26 days or 185% over budget for the month. Care Center days were slightly above budget with 99% occupancy compared to 98.5% budgeted occupancy. The outpatient volumes above budget for the month of May were Observation days of 2/67% and CT/MRI of 18/38%. The remaining outpatient volumes are behind budget for the month as follows - Emergency 44/28%, Colonoscopy 11/100%, PT/OT modalities 643/61%, Laboratory 474/22%, Home Health 46/36%, and Ambulance 1/3%. With areas of significant decreased volume, revenue was \$319K/20% less than budget for the month. Operating expenses for the month were 1,587K, \$57K/3% under budget. Total deductions from revenue are 401K, \$197K/96% above budget. This is as a result of increased Medicaid and VA volume during a time when there is lower total volume. Year-to-date deductions as a percent of gross revenue are 10% compared to 12.5% budget. Outpatient revenue is down \$1,074K from budget for March through May. Through May 2020, there has been \$84K in COVID-19 planning and preparation expenses. FTEs are 107.7, 6.2 less than budget. Days' cash on hand remain strong at 248.2. Mr. Goettl reviewed the updated six month cashflow analysis in detail.

Old Business:

- a) **Other:** None.

New Business:

- a) **Medical Staff Bylaws Revisions:** Ms. Wraalstad noted the one change to the Medical Staff Bylaws is that a meeting is now defined to include a virtual presence. The revised Bylaws were adopted by the Medical Staff at their May 20, 2020 meeting and were recommended for approval. Justin Mueller made a motion to accept the Medical Staff Bylaw Revisions as presented. The motion was seconded by Sharon Bloomquist and the motion carried unanimously.
- b) **Other:** None.

Management Report:

The Management Reports for June 2020 included in the Board materials were reviewed. North Shore Health's continued COVID-19 preparation and response was reviewed and discussed in detail. Highlighted were the COVID-19 Incident Phases, Point Prevalence

Survey Testing and the supply of personal protective equipment. The Plan of Correction for the Care Center's Focused Infection Control Survey was discussed. The Chief Financial Officer (CFO) position for North Shore Health has been posted. Applications have been received and screening interviews have been completed. Interviews have been scheduled. The plans for the Serenity Garden continue to move forward. Nancy Koloski has volunteered to serve as the Project Manager. The Chief Instigator, Mary Sanders, has been coordinating the weekly meetings, preparing publicity and focusing on the development of the Serenity Garden Friends. The goal is to complete the hardscape (concrete and stone work) and plant some trees before winter. The filing period for the District 2 and District 4 Hospital Board Members begins on Tuesday, July 28 and ends at 5:00 p.m. on Tuesday, August 11, 2020. The notice will be published in the paper and will be posted at the Post Offices in each Cook County community.

Adjourn:

A motion to adjourn the meeting was made by Sharon Bloomquist and seconded by Randy Wiitala. The motion carried unanimously. The next regular meeting will be held on July 23, 2020.

The regular meeting adjourned at 10:09 a.m.

Kay Olson
Chair

Sharon Bloomquist
Clerk